

Year-End Financial Planning Checklist

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TAXES
☐ Maximize Contributions : Have you contributed the maximum allowed to tax-advantaged accounts like IRAs and 401(k)s?
☐ Check Tax Withholding : Ensure your withholding is sufficient to avoid penalties or surprises come tax season.
Review Deductions and Credits: Look for deductions (e.g., mortgage interest, medical expenses) and available credits that may lower your tax liability.
☐ Charitable Donations : Donate to qualified charities by December 31 to potentially reduce your taxable income.
RETIREMENT
 Consider Catch-Up Contributions: If you're 50 or older, take advantage of catch-up contribution limits for your retirement accounts. Evaluate Retirement Accounts: Check the balances in your retirement accounts to ensure you're on track for your retirement goals.
Required Minimum Distributions (RMDs): If you're over 73, make sure to take your RMDs from retirement accounts to avoid penalties.
☐ Update Beneficiaries : Ensure your retirement accounts list the correct beneficiaries, especially if there have been life changes (e.g., marriage, divorce).
INSURANCE
☐ Review Life Insurance Needs : Ensure you have adequate coverage to protect your loved ones and review if your policy needs updating.
☐ Health Savings Account (HSA) : Max out contributions to your HSA if you're enrolled in a high-deductible health plan for additional tax savings.
☐ Long-Term Care Insurance : Review your long-term care needs and consider adding or adjusting coverage if necessary.
☐ Health Insurance Check : If your plan is up for renewal, assess whether your coverage still meets your needs or if switching plans makes sense.

INVESTMENTS

Review Your Portfolio: Make sure your asset allocation aligns with your risk tolerance and long-term goals, especially after a volatile year.
☐ Maximize Employer Match : Ensure you've contributed enough to your 401(k) to receive the full employer match—it's essentially free money.
☐ Tax-Deferred Growth : Consider moving any excess cash or low-growth assets into tax-deferred accounts like IRAs or other tax-efficient investments.
☐ Plan for Next Year : Set clear financial goals for the new year, whether that's saving more, diversifying your portfolio, or tackling new investment opportunities.
NOTES

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Contact us today to schedule an appointment! 405-879-5985

